

ROC Fee Structure

1. Filing Fee U/s 403 of The Companies Act, 2013 (Except Form SH.7):

<i>Nominal Share Capital</i>		<i>Fees per document</i>
1.	Less than Rs. 100000	Rs. 200
2.	Rs. 100000 less than Rs. 500000	Rs. 300
3.	Rs. 500000 less than Rs. 2500000	Rs. 400
4.	Rs. 2500000 or more less than Rs. 1 Crore	Rs. 500
5.	Rs. 1 Crore or more	Rs. 600

Form No. SH 7 For Increasing Authorised Capital

The difference between the fee payable on the proposed Authorized Capital and on the existing Capital at the rates prevailing on date of filing.

For enhancement of Authorized Capital or for registration of a new company, an additional stamp duty is payable @0.15% of the increased authorized capital or fresh authorized capital of new company as per Delhi Stamp Act.

2. Table of Fees to Be Paid to The Registrar

In respect of OPCs and Small Company having share capital		Fee (in Rs.)
i.	For OPC and small companies whose nominal share capital does not exceed Rs. 10,00,000.	2000
ii.	For every Rs. 10,000 of nominal share capital or part of Rs. 10,000 after the first Rs. 10,00,000 and up to Rs. 50,00,000.	200
In respect of Other than OPCs and Small Company having share capital:		Fee (in Rs.)
1.	For Registration of a Company whose nominal share capital does not exceed Rs. 1,00,000.	5000
2.	For registration of a company whose nominal share capital exceeds Rs. 1,00,000, the above fee of Rs. 5,000 with the following additional fees regulated according to the amount of nominal capital:	
a.	for every Rs. 10,000 of nominal share capital or part of Rs. 10,000 after the first Rs. 1,00,000 up to Rs. 5,00,000	400
b.	for every Rs. 10,000 of nominal share capital or part of Rs 10,000 after the first Rs. 5,00,000 up to Rs. 50,00,000	300
c.	for every Rs. 10,000 of nominal share capital or part of Rs. 10,000 after the first Rs. 50,00,000 up to Rs. one crore	100
d.	for every Rs. 10,000 of nominal share capital or part of Rs. 10,000 after the first Rs. 1 crore. <ul style="list-style-type: none"> • Maximum additional fees for any registration \leq Rs. 2.5cr 	75
3.	For filing a notice of any increase in the nominal share capital of a company, the difference between the fees payable on the increased share capital on the date of filing the notice for the registration of a company and the fees payable on existing authorized capital, at the rates prevailing on the date of filing the notice.	-
4.	For registration of any existing company, except such companies as are by this Act exempted from payment of fees in respect of registration under this Act, the same fee is charged for registering a new company.	-

In respect of a Company not having share capital:	Fee (in Rs.)
1. For registration of a company whose number of members as stated in the articles of association, does not exceed 20.	2000
2. For registration of a company whose number of members as stated in the articles of association, exceeds 20 but does not exceed 200.	5000
3. For registration of a company whose number of members as stated in the articles of association, exceeds 200 but is not stated to be unlimited, the above fee of Rs. 5,000 with an additional Rs. 10 for every member after first 200.	5000 + Rs. 10 per member after First 200
4. For registration of a company in which the number of members is stated in the articles of association to be unlimited.	10,000
5. For registration of any increase in the number of members made after the registration of the company, the same fees as would have been payable in respect of such increase, if such increase had been stated in the articles of association at the time of registration: Provided that no company shall be liable to pay overall fee more than Rs. 10,000 in respect of its number of members, taking into account the fee paid on the first registration of the company.	10,000
6. For registration of any existing company except such companies as are by this Act exempted from payment of fees in respect of registration under this Act, the same fee as is charged for registering a new company.	10,000

3. Fee on Applications (including Appeal) made to Central Government

<i>Application made by</i>	<i>OPC & Small Companies</i>	<i>Other than OPC & Small Companies</i>
(I) A Company having an authorized Share Capital of:		
(a) Up to Rs 25,00,000	1000	2000
(b) More than Rs 25,00,000 and up to Rs 50,00,000	2500	5000
(c) More than Rs 50,00,000 and up to Rs 5 Crores	N/A	10000
(d) More than Rs 5 Crores and up to Rs 10 Crores	N/A	15000
(e) More Than Rs 10 Crores	N/A	20000
(ii) A Company limited by guarantee but not having share capital	N/A	2000
(iii) An Association or Proposed Section 8 Company or a Company having Valid Licence under Section 8	N/A	2000
(iv) Foreign Company	N/A	5000
(v) Application for Allotment of DIN U/S 153	500	500

4. Annual Fee payable by a dormant company under section 455 (5) of the Companies Act, 2013.

For Application made by	Other than OPC and Small Company	OPC & Small Company
1. Company having an authorized share capital of:		
(a) Up to Rs. 25,00,000	2000	1000
(b) More than Rs.25,00,000 and up to Rs.50,00,000	5000	2500
(c) More than 50,00,000 and up to Rs. 5,00,00,000	10000	N.A.
(d) More than Rs. 5,00,00,000 and up to Rs. 10 crores	15000	N.A.
(e) More than Rs. 10 crores	20000	N.A.
2. Company limited by guarantee, not having share capital	2000	N.A.

5. Following table of additional fees shall be applicable for delays in filing of the forms

Document	Period of delay	Rate of Additional Fee
Form No. SH 7 (increase in Share Capital)	Up to 6 Months	Beyond 6 Months
	2.5% pm on normal fee	3% pm on normal fee
Other Documents	i) Up to 15 days (Sec. 93, 139 & 157)	One time of normal filing fee
	ii) More than 15 days and up to 30 days (Sec. 93, 139 & 157) and up to 30 Days in remaining form	Two times of normal filing fee
	iii) More than 30 days and up to 60 days	Four times of normal filing fee
	iv) More than 60 days and up to 90 days	Six times of normal filing fee
	v) More than 90 days and up to 180 days	Ten times of normal filing fee
	vi) More than 180 days and up to 270 days	Twelve times of normal filing fee

6. Other Fee to be Paid

Inspection of File and Charges	Charges
File Inspection	Rs. 100
Charges Inspection	Rs. 100
Fee for registration of documents under section 385 of the Act:	Rs.6000/- for each document.
Fees for Removal of Names of Companies from the Registrar of Companies under section 248 (2) of the Act.:	Rs.10000/-
Fees for Obtaining Certified Copy	Charges
Certificate of Incorporation	Rs.100
Other Certified Copies	Rs. 25 per page